



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

August 22, 2006

Alice Harrison, Treasurer
Friends of Stephen Harrison
544 Bay Ridge Parkway
Brooklyn, NY 11209

Response Due Date:
September 22, 2006

Identification Number: C00421453

Reference: July Quarterly Report (3/1/06 - 6/30/06)

Dear Ms. Harrison:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-A review of your itemized receipts indicates a discrepancy in your aggregate election cycle-to-date totals. The reported aggregate totals on your report should include all contributions from an individual or committee given in the election cycle. Please review your procedures for compliance with this requirement and amend your report(s) as necessary. (11 CFR § 104.3(a)(3))

-Schedule A supporting Line 11(a)(i) reports an in-kind contribution from Robert Botfeld. Memo text included with this transaction indicates that this contribution will be reimbursed to this individual by your committee. In addition, the committee has disclosed the amount of this contribution as a debt on Schedule D supporting Line 10. It appears as though the committee may have incorrectly reported this contribution.

Staff advances are considered contributions until they are repaid, are subject to the contribution limits for individuals and are also subject to the regulations governing the reporting of debts. (11 CFR § 104.11(b)) If an individual advances funds to the committee for the purchase of campaign materials or services, the transaction should be reported in the following manner: the advance should be itemized as a contribution on Schedule A and listed as a memo entry. If, however, the advance was paid in the same

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